

**St. Marys Minor Hockey Association
Minutes for the Annual General Meeting
Tuesday May 2nd, 2023 – PRC Community Hall**

In attendance: Rich Ballantyne, Katharine Found, Chris Boyd, Mike Johnson, Lori Martin, Paul Williams, Donna Levy, Kelly Craigmile, Sarah Jeffrey, Mark Brintnell, Joe Robson, Joe Wilhelm, Jessica Chateauvert, Melissa Rintoul, Amy Crummer, Sarafae Pattison, Kristene McCurdy, Bob Davis, Adam Zurbrigg, Larry McLellan, Nathan Brown, Josh Becker, Greg St Clair, Brayden Lord, Rick Harburn, Brent Kittmer, Brian Barker, Jake Watt, Robb McIntosh, Adam Haight, Amanda Boemer, Jocelyn Ehgoetz, Deirdre Gord, Kerry Wright, Jen Switzer, Ryan Harris

Regrets: Reg Clinton, Tyler Dingman, Julie Pickering, Jared Stokes, Jim Craigmile

The meeting was called to order at 7:41pm by SMMHA President, Mark Brintnell.

Attendance was taken for all of those in attendance.

Election of AGM Secretary:

- Mark B. nominated Katharine F. to act as secretary for the AGM. Seconded by Mike J. Carried.

Minutes from the May 10, 2022 SMMHA Annual General Meeting:

- Moved to adopt the minutes as circulated by Paul Williams. Seconded by Joe W. Carried

President's Address: Mark Brintnell – SMMHA President

- Mark B. expressed his thanks to executive members, SMMHA staff, board of directors and players and families for their commitment to the minor hockey program. Mark feels it take a community to run a successful minor hockey program and he has been proud of the community that has been behind SMMH.

Financial Report: Rich Ballantyne – SMMHA Treasurer

- A detailed financial report was circulated to all individuals in attendance. For those who were unable to attend, the report can be obtained if a request is sent to a member of the executive.
- This was the first full year using QuickBooks as the association's book keeping program, therefore no year to year comparison was provided, but in future years this will be included In the report.
- The 2022-2023 budget was approved as proposing a \$100,000 deficit, due to accumulated surpluses over the past few COVID-affected seasons, as well as changes to referee payment/elimination of gate fees. The end result was a net loss of \$66,915.89
- The new book keeping system and an accurate ability to track referee costs has created a system that will be able to accurately determine costs and make budgeting more precise.
- General Highlights:

- Total income: \$450,599.39 – with the majority of this coming from registration fees and tournaments
- Total expenses: \$517,581.22 – with the largest contributors being ice rentals (\$359,921.29), Referee costs (\$48,255.03) and Insurance Dues (\$27,016.09)
- Associations current total liabilities and equity is equal to \$257,899.79 (recognizing that \$29,746.12 of that total belongs to the St.Marys Lincolns lottery account and is therefore not our money.
- **Question:** How much income did gate fees contribute in past years? Up to \$40,000 per season
- **Question:** Are there any other foreseeable increases in costs to the association? At this time, nothing is confirmed, but ice costs generally increase at 1.5% annually. Referee costs will also likely increase at an inflationary cost, as well as the mileage cost.
- **Question:** Have we discussed alternate ways to minimize the cost of registration increases, to prevent the sport from becoming financially unattainable for families? The association continues to fundraise by running tournaments (4 in 2022-2023 that profited more than \$20,000 in total (NBC tournament financial summary not available at this time). The association would benefit from having a committee create a financial needs plan to ensure the game of hockey in St.Marys does not become out of reach, financially, for families.
- Chris B. motioned to accept the 2022-2023 Financial Report as presented. Seconded by Paul W. Carried.

Changes to SMMHA Constitution

- Katharine F. made the motion to accept the proposed changes to the SMMHA Constitution, as circulated to membership for review on April 22, 2023. Seconded by Paul W.
 - **Discussion:** Paul W. reminded that any changes to the constitution requires a 2/3rd majority vote to pass and must be presented to the membership for review, at least 10 days prior to the vote at the meeting. All proposed motions were emailed as well as posted online on the SMMHA website.
- Motion was Carried
 - Please see the attached addendum of 5 Motions for Amendment to the St. Marys Minor Hockey Association Constitution
- Katharine F. made the motion to accept the proposed changes to the SMMHA Policy and Procedures Manual, as circulated to membership for review on April 22, 2023. Seconded by Paul W.
 - **Discussion:** Paul W. reminded that any changes to the Policy and Procedures Manual must be approved by a majority vote at any general or AGM meeting. He also suggested to be more accurate, the motion should incorporate any changes in article numbers, due to the deletion or addition of sections.
- Motion was Carried.
 - Please see the attached addendum of 11 Motions for Amendment to the St.Marys Minor Hockey Association Policy And Procedures Manual

Elections:

Transfer of Meeting to Elections Coordinator and Scrutineer:

- Mark B. transferred the control of the meeting to Elections Coordinator Donna Levy. Donna L. nominated Chris Boyd to act as Election Scrutineer. Seconded by Joe W. Carried.
- Donna L and Chris B proceeded to conduct the election of SMMHA Directors, Executive and other elected positions for the 2023-2024 season.

Mike J. motions to rescind the director position of Jessica Cochrane (term expiring 2024).

Seconded by Joe W. Removal of this director is due to having no presence and no communication with the association for the past year, and therefore is not fulfilling the requirements of the position. Carried.

Donna Levy motioned to Open Elections. Motion seconded by Mike Johnson.

Election of Directors:

- There are 8 Directors with terms expiring in 2023.
- As such, there are 8 vacant director positions following the conclusion of this AGM.
- Mark B. nominates the following individuals to a 3-year term as Board of Directors (term ending 2026): Rachael Torrence, Mike Johnson, Kelly Elliott, Brandon Boyd, Rich Ballantyne, Greg St Clair, Sarah Jeffrey, Katharine Found.
 - o No additional nominations were received from the floor
 - o All candidates were willing to let their name stand for the election of Director
 - o Joe W. motioned to close the nominations. All positions were acclaimed.

Election of President:

- Mark Brintnell was nominated by Joe Wilhelm for the position of President. Mark let his name stand. No other nominations received. No motion or second needed as there were no other nominations.

Mark was thereby acclaimed as President for the 2023-2024 season.

Election of 1st Vice President:

- Joe Wilhelm was nominated by Mark Brintnell for the position of 1st Vice President. Joe let his name stand. No other nominations received. No motion or second needed as there were no other nominations.

Joe was thereby acclaimed as 1st Vice President for the 2023-2024 season.

Election of 2nd Vice President:

- Mike Johnson was nominated by Mark Brintnell for the position of 2nd Vice President. Mike let his name stand. No other nominations received. No motion or second needed as there were no other nominations.

Mike was thereby acclaimed as 2nd Vice President for the 2023-2024 season.

Election of Treasurer:

- Rich Ballantyne was nominated by Mark Brintnell for the position of Treasurer. Rich let his name stand. No other nominations received. No motion or second needed as there were no other nominations.

Rich was thereby acclaimed as Treasurer for the 2023-2024 season.

Election of Secretary:

- Katharine Found was nominated by Mark Brintnell for the position of Secretary. Katharine let her name stand. No other nominations received. No motion or second needed as there were no other nominations.

Katharine was thereby acclaimed as Secretary for the 2023-2024 season.

Election of the Coaches Committee members:

- Joe Wilhelm motioned to accept Owen Penny and Greg St. Clair as new members to the coaches committee, each for a three year term. Seconded by Paul W.
 - o A recommendation report was circulated by Joe, highlighting the qualities and criteria that were assessed in all Coaches Committee applicants.
- Motion was carried.

With all positions filled and the elections complete, Mike Johnson motioned to close the elections. Seconded by Bob Davis. Carried.

There were no ballots to be destroyed at the conclusion of this election.

Election Coordinator, Donna Levy, transferred the meeting to the Incoming President

Incoming President's Address:

- Mark B. thanked everyone for their participation and willingness to contribute to the growth and success of St. Marys Minor Hockey and stated he looked forward to working with the team this coming year.

Staff Association Positions:

- Player Movement Coordinator position will be filled by Rick Harburn
- OMHA Rep – remains vacant
- OWHA Rep – remains vacant
- All remaining staff positions will be unchanged from the previous year
- Mark motioned to fill all vacant positions as they are received, throughout the year. Seconded by Ryan Harris. Carried.

Motion to Adjourn:

- A motion to adjourn the meeting was made by Chris B. at 7:40pm. Seconded by Joe W.

Next Meeting:

The next association Annual General Meeting will be held on Tuesday May 7, 2024 at 7:00pm at the PRC Endzone.

Minutes respectfully submitted by Katharine Found

Addendum:

Motions for Amendment to the St.Marys Minor Hockey Association Constitution

1. Where as St. Marys Minor Hockey Association has now been reclassified by OMHA to be a Base Category A center, starting in the 2023-2024 season

Motion to amend article 14.3 to now read:

The 1st Vice President will be the liaison with the “A”, and 2nd entry rep traveling teams and the Shamrock Representative.

Motion to amend article 14.4 to now read:

The ordering and payment of any player or fan bus for “A” or 2nd entry rep travel teams playing in an OMHA championship or teams playing in a OWHA championship will be coordinated and handled by the current 1st Vice President.

Motion to amend article 18.5 to now read:

The six (6) elected members of the committee are not eligible to apply for a head coaching position with an “A” or 2nd entry rep team.

2. Where as print media is no longer the most effective way to target information regarding upcoming meetings and motions, to the preferred audience.

Where as St. Marys Minor Hockey Association has gained significant following on various social media platforms, by members and adherents.

Motion to amend article 24.6 to now read

Notice of the time and place of members’ meetings, annual or general, shall be given to each member by publishing said notice on all of the Corporation’s social media accounts, at least ten (10) days before the time fixed for the holding of such meeting; provided that any meetings of the members may be held at any time and place without such notice if all members or the Corporation are present thereat or represented by proxy duly appointed, and at such meeting any business may be transacted as the Corporation at annual or general meetings may transact.

Motion to amend article 31.1 to now read

Amendments to the By-Laws: Any proposed amendment to the by-laws must be placed on the SMMHA website at least ten days before the membership meeting where the proposed amendment will be discussed

Motions for Amendment to the St.Marys Minor Hockey Association Policy and Procedures Manual

1. Where as OMHA eliminated gate fees that associations could charge, beginning in the 2022-2023 season, and
Where as there is no longer a gate manager, there are no gate supplies and no requirement for gate attendees

Motion to remove Article 3.8 (d) – Gate Supplies Storage Cabinet Combination

Motion to review Article 12 - Gate Admission Policy

2. Where as the role has become increasingly more involved and demanding for one volunteer, and

Where as an individual may possess the necessary interests and qualifications to conduct the political lobbying and advocacy required by the position, but not necessarily the record keeping associated with roster building, coach, and player qualifications – or vice versa

Motion to amend the Section 4. Assigned Officials: Duties of the OMHA Rep to now read:

The OMHA representative shall be an appointed position with the responsibility to ensure that all SMMHA teams, players, and officials are properly informed of their commitments involving OMHA regulations. The rep will attend any meetings which affect govern OMHA policy and regulations that affect SMMHA. The rep shall keep SMMHA's best interest in mind while acting on behalf of SMMHA at all meetings. The rep shall be responsible for setting schedules for each team in OMHA play downs

Motion to add (1) Player Movement Coordinator position to the list of Assigned Officials

The Player Movement Coordinator shall be an appointed position with the responsibility to ensure that all teams, members, officials, and players are properly registered for each playing season. The rep will communicate with players, their representatives and the association regarding transfers, permission to skate, travel and tournament permits and roster building, ensuring all documentation is completed and uploaded correctly and within required timelines. The individual will work closely with the Registrar, OMHA Rep and coaches committee chair to help facilitate the registration, rostering and placement of players, staff and teams for the annual operations of SMMHA.

Motion to amend Section 19 – Police Check Policy – to substitute Player Movement Coordinator in place of OMHA rep throughout the entire article.

3. Where as St. Marys Minor Hockey Association has now been reclassified by OMHA to be a Base Category A center, starting in the 2023-2024 season

Motion to amend Duties of the Shamrock Representative to read:

The Shamrock representative shall be an appointed position with the responsibility to ensure that all A and 2nd entry teams, members, officials, and players are properly informed of their commitments involving Shamrock regulations. The rep shall keep SMMHA's best interest in mind while acting on behalf of SMMHA at all meetings. The rep will coordinate with ice convenor all scheduled times for all games and league play downs

Motion to amend Article 14.6 – SMMHA Major Awards to reflect the change to A base category classification

4. Whereas both OMHA and OWHA Provincial Championships are now both weekend-long tournament-style events

Motion to amend Article 13. Transportation Policy to read:

SMMHA will assist with the cost of tournament entry fees for any "A" or 2nd entry rep team which is playing in an OMHA provincial championship tournament or any girls team playing in the OWHA provincial championship tournament.

5. Where as St. Marys Minor Hockey does not have a team playing in the Lower Lakes Female Hockey League

Motion to remove Duties of the Lower Lakes Female Hockey League Representative

6. Where as OMHA and St. Marys Minor Hockey have now adopted division titles U7 and U5

Motion to amend Duties of IP and Tyke Coordinator to Duties of IP – U7/U5 Coordinator

7. Whereas Section 16.4 c. of the Policy and Procedures Manual states reference to the Discipline Committee, as described in Section 5 of the manual, and

Whereas there is currently no description of the Discipline Committee in said manual
Motion to add the following to Section 5 of the Policy and Procedures Manual.

i) **Discipline Committee: will be established by members of the executive and other impartial members of the association as required, to review complaints and incidents, conduct appropriate interviews for information gathering purposes and make decisions on discipline procedures based on policies and procedures of SMMHA, OMHA, Hockey Canada, or any other relevant governing body.**