



# **St.Marys Minor Hockey Association**

## **Constitution & By-laws**

**Revised May 2022**  
(Previous 2011)

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## **BY-LAW NUMBER 1 - CONSTITUTION**

A by-law relating generally to the transaction of the affairs of

### **ST.MARYS MINOR HOCKEY ASSOCIATION**

**WHEREAS** the Corporation was incorporated By Letters Patent issued by the Ontario Minister of Consumer and Commercial Relations on the 20th day of September 1988 for the following objectives:

- (a) To organize and operate both traveling and house league teams for the Town of St.Marys and the surrounding legal residential limits in all age categories established by the Ontario Minor Hockey Association;
- (b) To arrange matches and competitions, and to offer or grant and contribute towards prizes, awards and distinctions;
- (c) To promote good sportsmanship among all players, parents and/or guardians, and team officials:

**BE IT ENACTED** as a by-law of

### **ST.MARYS MINOR HOCKEY ASSOCIATION**

(hereinafter referred to as the "Corporation" or the "SMMHA") as follows:

## **Article 1 - Objectives**

- 1.1 The objectives of the SMMHA are to:
- a) Organize and operate both Traveling and House/Local League teams for the Town of St. Marys and the surrounding legal residential limits in all age categories as established by the Ontario Minor Hockey Association and /or the Ontario Women's Hockey Association.
  - b) Protect the mutual interest of all its members.

## **Article 2 - Purpose**

- 2.1 The purpose of St. Marys Minor Hockey is to:
- a) Allow for the potential development of a hockey player at the highest level of competition and at the caliber most suited to that individual hockey player's needs, abilities and desires.
  - b) To instill in our players certain ideals; to play fairly under all circumstances and conditions; to give opponents a fair chance; to win modestly and receive defeat with a smile; to give credit to the team that wins and not to question the referee's decision.
  - c) To develop hockey skills in an atmosphere of good sportsmanship and fair play.
  - d) To promote:  
"SPORT FOR SPORTS' SAKE AND FOR THE GREATEST NUMBER"

## **Article 3 - Rules**

- 3.1 The rules covering conduct that have been adopted by St. Marys Minor Hockey for all registered players and the membership of the Association will be strictly enforced.
- 3.2 The rules are established in the By-laws, policies, procedures, regulations and directives of the SMMHA. It is the responsibility of all players and members to be aware of and abide by these rules.
- 3.3 Playing rules are governed by the Leagues with which the SMMHA is involved.
- 3.4 In some circumstances the involvement of the Coaches Committee, formed of members of the Association, may be warranted to address circumstances which are detrimental to the Organization.

## **Article 4 - Head Office**

- 4.1 The Head Office of the SMMHA shall be in the Town of St. Marys, in the County of Perth, in the Province of Ontario, and at such place therein as the directors may from time to time determine.

## **Article 5 - Board of Directors**

- 5.1 The affairs of the Corporation shall be managed by a board of twenty-five (25) directors, each of whom at the time of his/her appointment or election or within ten (10) days thereafter and throughout his/her term of office shall be a member of the Corporation.
- 5.2 The immediate two past presidents of the Corporation shall be appointed to hold office until the first annual meeting after they have been appointed or until their successors have been duly appointed and qualified.
- 5.3 Each of the remaining twenty-three (23) directors shall be elected to hold office until the first annual meeting after he/she shall have been elected or until his/her successor shall have been duly elected and qualified.
- 5.4 The whole board shall be retired at the first annual meeting, but shall be eligible for re-appointment or re-election if otherwise qualified.
- 5.5 Nine (9) members shall be retired at the second annual meeting and every third annual meeting thereafter shall be eligible for re-appointment or re-election if otherwise qualified.
- 5.6 Eight (8) board members shall be retired at the third annual meeting and every third annual meeting thereafter, but shall be eligible for re-appointment or re-election if otherwise qualified.
- 5.7 Eight board members shall be retired at the fourth annual meeting and every third annual meeting thereafter, but shall be eligible for re-appointment or re-election if otherwise qualified.
- 5.8 Nominations for directors shall be moved by a member of the Corporation and seconded by another member of the Corporation at the annual meeting prior to the election of the board of directors.
- 5.9 The election may be by a show of hands unless a ballot be demanded by any member.
- 5.10 The member of the Corporation may, by resolution passed by at least two-thirds of the votes cast at a general meeting of which notice specifying the intention to pass such resolution has been given, remove any director before the expiration of his/her term of office, and may, by a majority of the votes cast at that meeting, elect any person in his/her stead for the remainder of his/her term.

- 5.11 Any director who misses three (3) consecutive meetings will be asked to state his/her intentions, as to remaining a director, by contacting the President or the President will send a letter to the individual asking their intent for remaining a director.

## **Article 6 - Vacancies**

- 6.1 Vacancies on the board of directors, however caused, may so long as a quorum of directors remain in office, be filled by the directors from among qualified members of the Corporation, if they shall see fit to do so, otherwise such vacancy will be filled at the next annual meeting of the members at which the directors for the ensuing year are elected, but if there is not a quorum of directors, the remaining directors shall forthwith call a meeting of the members to fill the vacancy.
- 6.2 If the number of directors is increased between the terms, a vacancy or vacancies, to the number of the authorized increase, shall thereby be deemed to have occurred, which may be filled in the manner above provided.
- 6.3 The board may appoint any position that is vacant. Such appointments will hold till the next annual meeting.

## **Article 7 - Quorum and Meetings**

- 7.1 Nine (9) directors shall form a quorum for the transaction of business.
- 7.2 Except as otherwise required by law, the board of directors may hold its meetings at such place or places as it may from time to time determine, but it must meet at least once in the months of January, February, March, April, September, October, November and December in each year.
- 7.3 No formal notice of any such meeting shall be necessary if all the directors are present, or if those absent have signified their consent to the meeting being held in their absence.
- 7.4 Directors' meetings may be formally called by the President or Vice-President, or by the Secretary on direction of the President or Vice-President, or by the Secretary on direction in writing of three (3) directors.
- Notice of such meetings shall be delivered, telephoned, faxed, E-Mailed to each director not less than one (1) day before the meeting is to take place. The statutory declaration of the Secretary or President that notice has been given pursuant to this by-law shall be sufficient and conclusive evidence of the giving of such notice.
- 7.5 The board may appoint a day or days in any month or months for regular meetings at an hour to be named and of such regular meeting, no notice need be sent.

- 7.6 A directors' meeting may also be held, without notice, immediately following the annual meeting of the Corporation.
- 7.7 The directors may consider or transact any business either special or general at any meeting of the board.

### **Article 8 - Errors in Notice, Board of Directors**

- 8.1 No error or omission in giving such notice for a meeting of the directors shall invalidate such meeting or invalidate or make void any proceedings taken or had at such meeting and any director may at any time waive notice of any such meeting and may ratify and approve of any or all proceedings taken or had thereat.

### **Article 9 - Voting, Board of Directors**

- 9.1 Questions arising at any meeting of directors shall be decided by a majority of votes.
- 9.2 The President/ Chairman shall have a vote only in case of an equality of votes.
- 9.3 All votes at such meeting shall be taken by ballot if so demanded by any director present, but if no demand be made, the vote shall be taken in the usual way by assent or dissent.
- 9.4 A declaration by the President/ Chairman that a resolution has been carried and an entry to that effect in the minutes shall be admissible in evidence as prima facie proof of the fact without proof of the number or proportion of the votes recorded in favour of or against such resolution.
- 9.5 In the absence of the President his duties may be performed by the Vice-President or such other director as the board may from time to time appoint for the purposes.

### **Article 10 - Powers**

- 10.1 The directors of the Corporation may administer the affairs of the Corporation in all things and make or cause to be made for the Corporation, in its name, any kind of contract which the Corporation may lawfully enter into and, save as hereinafter provided, generally, may exercise all such other powers and do all such other acts and things as the Corporation is by its charter or otherwise authorized to exercise and do.



## **Article 11 - Remuneration of Directors**

- 11.1 The directors shall receive no remuneration for acting as such, with the following exceptions:
- a) Expenses, acceptable to the executive, incurred by the OMHA representative and the Shamrock League representatives in carrying out their duties.
  - b) Expenses, acceptable to the Executive for voting members attending the OMHA annual meeting.
  - c) Expenses, acceptable to the Executive, incurred by the ice convener for the representative's duties in dealings with the out of town facilities as used by the Corporation from time to time.

## **Article 12 - Officers of the Corporation**

- 12.1 There shall be a President, a 1st (first) Vice-President, a 2nd (second) Vice-President, a Secretary, a Treasurer and an immediate Past-President and such other officers as the board of directors may determine by by-law from time to time.
- 12.2 No person may hold more than one (1) office.
- 12.3 The President, 1st Vice President, 2nd Vice President, Secretary, and Treasurer shall be elected at the annual general meeting by the membership, or at a meeting of the directors/membership thereafter. Officers elect shall begin their terms at the end of the meeting where they were elected. *revised February 2020*
- 12.4 In order to be elected President of SMMHA, a person must have been a director of the for 2 full years. *revised February 2020*

## **Article 13 - Duties of the President**

- 13.1 The President shall, when present, preside at all meetings of the members of the Corporation and of the board of directors.
- 13.2 The President shall also be charged with the general management and supervision of the affairs and operations of the Corporation.
- 13.3 The President with the Secretary or other officer appointed by the board for the purpose shall sign all by-laws and membership certificates.
- 13.4 During the absence or inability of the President, his/her duties and powers may be exercised by the First Vice-President, Second Vice President, or such other director as the board may from time to time appoint for the purpose.

## **Article 14 - Duties of the First (1<sup>st</sup>) Vice President**

- 14.1 The 1st Vice President shall be charged with supervision of sub-committees which deal with the affairs and operations of the Corporation.
- 14.2 The 1st Vice President shall be the chairperson of the Coaches Committee and shall be responsible for all affairs which deal with coaches and team officials.
- 14.3 The 1st Vice President will be the liaison with the “BB”, “AE” traveling teams and the Shamrock Representative.
- 14.4 The ordering and payment of any player or fan bus for “BB” or “AE” travel teams playing in an OMHA championship or teams playing in a OWHA championship will be coordinated and handled by the current 1st Vice President.

## **Article 15 - Duties of the Second (2<sup>nd</sup>) Vice President**

- 15.1 The 2nd Vice President shall be charged with supervision of sub-committees which deal with the affairs and operation of the Corporation.
- 15.2 The 2nd Vice-President shall also be the liaison with the House/Local League conveners, the Lambton-Middlesex Local League Representative and the Western Ontario Girls Hockey League Representative.
- 15.3 The 2nd Vice President shall have the responsibility to ensure the Corporation’s regulations regarding attendance are met.
- 15.4 The 2nd Vice President shall ensure that all team officials are properly certified for the current hockey season.

## **Article 16 - Duties of the Secretary**

- 16.1 The Secretary shall be ex officio clerk of the board of directors. He or she shall attend all meetings of the board of directors and record all facts and minutes of all proceedings in the books kept for that purpose.
- 16.2 The Secretary shall give all notices required to be given to members and to directors.
- 16.3 The Secretary shall be the custodian of the seal of the Corporation and of all books, paper records, correspondence, contracts and other documents belonging to the Corporation which he or she shall deliver up only when authorized by a resolution of the board of directors to do so and to such person or persons as may be named in the resolution.

- 16.4 The Secretary shall handle all correspondence on behalf of the Corporation and shall perform such other duties as may from time to time be determined by the board of directors.

### **Article 17 - Duties of the Treasurer**

- 17.1 The Treasurer, or person performing the usual duties of a Treasurer, shall keep full and accurate accounts of all receipts and disbursements of the Corporation in proper books of account and shall deposit all moneys or other such valuable effects in the name and to the credit of the Corporation in such bank or banks as may from time to time be designated by the board of directors.
- 17.2 The Treasurer shall disburse the funds of the Corporation under the direction of the board of directors, taking proper vouchers therefore and shall render to the board of directors at the regular meetings thereof or whenever required of him/her, an account of all his/her transactions as Treasurer, and of the financial position of the Corporation.
- 17.3 The Treasurer shall also perform such other duties as may from time to time be determined by the board of directors.

### **Article 18 - Duties of the Coaches' Committee**

- 18.1 The Coaches' Committee shall comprise of the President and 1st Vice President (of the current board of directors) and six (6) members of the organization.
- 18.2 "Two members shall be elected at the November general meeting or at a general meeting thereafter, for a term of three years. Members elect shall begin their term at the end of the next annual general meeting. If members resign before the term is up, the lengths of terms of committee members may be aligned so that the continuity of two members elected be maintained" and the change will be effective for the 2022-23 season.
- .
- 18.3 All eight members are eligible to vote on issues that arise during committee meetings. Incoming members-elect of the committee shall participate, with full voting rights, in the selection of coaches for the following hockey season. No member-elect shall participate in any other business of the committee before his/her term of office commences. For the season immediately following the end of their term of office, outgoing past-members of the committee shall participate, with full voting rights, in the selection of coaches for that season. No past-member shall participate in any other business of the committee.

- 18.4 A minimum of five (5) members of the committee must be present, to form a quorum, on any issues which requires a vote or ballot. No proxy votes are permitted during any course of business by the Coaches' Committee.
- 18.5 The six (6) elected members of the committee are not eligible to apply for a head coaching position with an "BB" or "AE" team.
- 18.6 Where a member of the committee is applying for a coaching position, he/she shall be replaced during deliberations for that particular coaching position by an alternate person. Such person shall be one of those nominated, but not elected, to the Coaches Committee at the Annual Meeting. Selection of this person will be determined by the highest rank of votes. If not enough people were nominated to fill all alternate committee positions needed (or someone declines) then the 2nd Vice President, Treasurer, Secretary, or member chosen by the executive, in that order, will fill the required alternate position(s). The alternate person(s) may only participate in the coaching selection for the position opened by the committee member who has made application.
- 18.7 The President will act as scrutineer, in the event that the President is applying for a coaching position, an alternate member at large will act as scrutineer.
- 18.8 Each elected member of the Coaches' Committee is to receive a copy of the By-Laws and Constitution as well as the Code of Conduct at the beginning of their term.
- 18.9 The Coaches' Committee shall appoint one person within the committee to act as Secretary. This person shall record all facts and minutes of all proceedings to be kept on file with the Secretary of the Corporation.
- 18.10 The Chairperson of the Coaches' Committee will appoint each committee member to be a liaison for an age category within the organization.
- 18.11 The Coaches' Committee shall give each coaching applicant an opportunity to present his/her resume to the committee by so indicating on the coaches' application form. The coaches' committee may request an interview with any perspective applicant if they so deem necessary. Alternates at large shall be present during any presentations and interviews in case conflicts of interest arise.
- 18.12 The Coaches' Committee is charged with obtaining the Person/Persons who best represent what St. Marys Minor Hockey requires in a Coach for each particular team. If the Committee in majority (including the alternates at large) feel the applicants under review do not meet St. Marys Minor Hockey's requirements, the committee shall then proceed to fill that particular position as they see fit.

## **Article 19 - Duties of Other Officers**

- 19.1 The duties of all other officers of the corporation shall be such as the terms of their engagement call for or the board of directors requires of them.

## **Article 20 - Execution of Documents**

- 20.1 Deeds, transfers, licenses, contracts and engagements on behalf of the Corporation shall be signed by either the President or 1st Vice-President and by the Secretary, and the Secretary shall affix the seal of the Corporation to such instruments as require the same.
- 20.2 Contracts in the ordinary course of the Corporation's operations may be entered on behalf of the Corporation by the President, 1st Vice President, 2nd Vice President, Secretary, and Treasurer or by any person authorized by the board.
- 20.3 Notwithstanding any provisions to the contrary contained in the by-laws of the Corporation, the board of directors may at any time by resolution direct the manner in which, and the person or persons whom, any particular instrument, contract or obligations of the Corporation may or shall be executed.

## **Article 21 - Books and Records**

- 21.1 The directors shall see that all necessary books and records of the Corporation required by the by-laws of the Corporation or by any applicable statute or law are regularly and properly kept.

## **Article 22 - Membership**

- 22.1 The membership shall consist of:
- a) The applicants for the incorporation of the Corporation;
  - b) The directors of the Corporation;
  - c) Team officials of all teams operated by the Corporation;
  - d) Parents and/or guardians of all players registered with teams operated by the Corporation;
  - e) Such other individuals and such Corporations, partnerships and other legal entities as are admitted as members by the board of directors.  
This to include Life Members as may be appointed by the Corporation

from time to time in recognition of their outstanding contribution to the association;

- f) Any person who holds a volunteer position with SMMHA and any person who is a member of an SMMHA committee.
- 22.2 Members may resign in writing which shall be effective upon acceptance thereof by the board of directors.
- 22.3 In case of resignation, a member shall remain liable for any payment of any assessment or other sum levied or which became payable by him/her to the Corporation prior to acceptance of his/her resignation.
- 22.4 Each member in good standing shall be entitled to one vote on each question arising at any special or general meeting of the members. Corporations, partnerships and other legal entities may vote through a duly authorized proxy.

### **Article 23 - Dues**

- 23.1 There shall be no dues or fees payable by members except such, if any, from time to time be fixed by unanimous vote of the board of directors, which vote shall become effective only when confirmed by a vote of the members at an annual meeting or other general meeting.
- 23.2 The Secretary shall notify the members of the dues or fees at any time payable by them and, if any are not paid within thirty (30) days of the date of such notice the members in default shall thereupon automatically cease to be members of the Corporation, but any such members may on payment of all unpaid dues or fees be reinstated by unanimous vote of the board of directors.

### **Article 24 - Annual and Other Meetings of Members**

- 24.1 The annual or any other general meeting of the members shall be held at the office of the Corporation or elsewhere in Ontario as the board of directors may determine and on such day as the said directors shall appoint.
- 24.2 In addition to the annual meeting of the members, there shall be at least one (1) general meeting of the members in each year to keep the membership informed of the general activities of the Corporation.
- 24.3 At every annual meeting, in addition to any other business that may be transacted, the report of the directors, the financial statement and the report of the auditors shall be presented and a board of directors elected and auditors appointed for the ensuing year and the remuneration of the auditors shall be fixed.

- 24.4 The members may consider and transact any business either special or general without any notice thereof at any meeting of the members.
- 24.5 The board of directors or the President or 1st Vice-President or 2nd Vice-President shall have power to call at any time a general meeting of the members of the Corporation.
- 24.6 Notice of the time and place of members' meetings, annual or general, shall be given to each member by publishing said notice in the St. Marys Journal Argus, at least ten (10) days before the time fixed for the holding of such meeting; provided that any meetings of the members may be held at any time and place without such notice if all members or the Corporation are present thereat or represented by proxy duly appointed, and at such meeting any business may be transacted as the Corporation at annual or general meetings may transact.
- 24.7 General meetings (monthly) of the St. Marys Minor Hockey Association are intended to keep all executive members, team officials, players and parents informed and involved. A minimum of one team official must attend each meeting or send a designate representative in their absence. An attendance sheet must be signed as proof. If a team does not have a representative in attendance at a general meeting they will lose their next practice ice time.
- 24.8 The Registrar, OMHA Representative, Shamrock League Representative, Lambton-Middlesex Local League Representative, OWHA Representative, WOGHL Representative, and Ice Convener shall be appointed at the November general meeting of the membership, or at a general meeting thereafter. The terms of these officials shall commence at the conclusion of the next annual general meeting.

## **Article 25 - Adjournments**

- 25.1 Any meetings of the Corporation or of the directors may be adjourned to any time and from time to time and such business may be transacted at such adjourned meeting as might have been transacted at the original meeting from which such adjournment took place. No notice shall be required of any such adjournment. Such adjournment may be made notwithstanding that no quorum is present.

## **Article 26 - Quorum of Members**

- 26.1 A quorum for the transaction of business at any meeting of members shall consist of not less than Nine (9) members present in person.

## **Article 27 - Voting of Members**

- 27.1 Subject to the provisions, if any, contained in the Letters Patent of the Corporation, each member of the Corporation shall at all meetings of members be entitled to one (1) vote and he/she may vote by proxy. Such proxy need not himself / herself be a member but before voting shall produce and deposit with the Secretary sufficient appointment in writing from his/her constituent or constituents.
- 27.2 No member shall be entitled either in person or by proxy to vote at meetings of the Corporation unless he or she has paid all dues and fees, if any, then payable by him or her.
- 27.3 At all meetings of members every question shall be decided by a majority of the votes cast including proxy unless otherwise required by the by-laws of the Corporation, or by law. Every question shall be decided in the first instance by a show of hands unless a poll be demanded by any other member. Upon a show of hands, every member having voting rights shall have one (1) vote, and unless a poll be demanded a declaration by the President/Chairman that a resolution has been carried or not carried and an entry to that effect in the minutes of the Corporation shall be admissible in evidence as prima facie proof of the fact without proof number or proportion of the votes accorded in favour of or against such resolution.
- 27.4 Whether any vote be upon a show of hands or by a poll, the President/Chairman shall only be entitled to a vote in case of any equality of votes.

## **Article 28 - Financial Year**

- 28.1 Unless otherwise ordered by the board of directors the fiscal year of the Corporation shall terminate on the 31st day of March in each year.
- 28.2 The Executive will review the annual financial statement(s) before the AGM and report back to the membership at the AGM. *revised December 2019*

## **Article 29 - Cheques, Etc.**

- 29.1 All cheques, bills of exchange or other orders for the payment of money, notes or other evidence of indebtedness issued in the name of the Corporation, shall be signed by such officers or agents of the Corporation and in such manner as shall from time to time be determined by resolution of the board of directors and any two of such officers or agents may endorse notes and cheques for deposit with the Corporation's bankers for the credit of the Corporation, or the same may be endorsed "for collection" or "for deposit" with the bankers of the Corporation by using the Corporation's rubber stamp for



the purpose. Any two of such officers or agents so appointed may arrange, settle, balance and certify all books and accounts between the Corporation and the Corporation's bankers and may receive all paid cheques and vouchers and sign the entire bank's forms or settlement of balances and release or verification slips. It is preferred that the officers or agents be the following: President, 1st Vice President and the Treasurer.

## **Article 30 - Deposits of Securities for Safekeeping**

30.1 The securities of the Corporation shall be deposited for safekeeping with one or more bankers, trust companies or other financial institutions to be selected by the board of directors. Any and all securities so deposited may be withdrawn, from time to time, only upon the written order of the Corporation signed by such officer or officers, agent or agents of the Corporation, and in such manner, as shall from time to time be determined by resolution of the board of directors and such authority may be general or confined to specific instances. The institutions which may be so selected as custodians by the board of directors shall be fully protected in acting in accordance with the directions of the board of directors and shall in no event be liable for the due application of the securities so withdrawn from deposit or the proceeds thereof.

## **Article 31 - Notice** *revised Oct. 2019*

31.1 Amendments to the By-Laws: Any proposed amendment to the by-laws must be placed in the local media and/or on the SMMHA website at least ten days before the membership meeting where the proposed amendment will be discussed.

31.2 Any legal document (including any communication or document sent by SMMHA to another party) shall be deemed to be legally given if it is physically mailed, mailed/posted electronically, or is an advertisement in physical or electronic media.

31.3 The Secretary may change or cause to be changed the recorded address of any member, director, officer or auditor in accordance with any information believed by him/her to be reliable. *Removed Oct. 2019*

## **Article 32 - Borrowing**

32.1 The directors may from time to time:

- a) borrow money on the credit of the Corporation; or
  - b) issue, sell or pledge securities of the Corporation; or
  - c) charge, mortgage, hypothecate or pledge all or any of the real or personal property of the Corporation, including book debts, rights, powers, franchises and undertakings, to secure any securities or any money borrowed, or other debt, or any obligation or liability of the Corporation.
- 32.2 From time to time the directors may authorize any director, officer or employee of the Corporation or any other person to make arrangements with reference to the moneys borrowed or to be borrowed as aforesaid and as to the terms and conditions of the loan thereof, and as to the securities to be given therefore, with power to vary or modify such arrangements, terms and conditions and to give such additional securities for any moneys borrowed or remaining due by the Corporation as the directors may authorize, and generally manage, transact and settle the borrowing of money by the Corporation.

### **Article 33 - Amendments**

- 33.1 Any member may propose amendments to this by-law for approval by the members at any general membership meeting.
- 33.2 Written notice of any proposed amendments must be delivered to the Secretary not later than fifteen (15) days prior to the date of the general membership meeting.
- 33.3 Any such amendment must be approved by a two thirds majority of votes cast, including proxy, at a general membership meeting and shall, subject to its own wording, be effective from its approval by the members.

### **Article 34 - Interpretation**

- 34.1 In these by-laws and in all other by-laws of the Corporation hereafter passed unless the context otherwise required, words importing the singular number or the masculine gender shall include the plural number or the feminine gender, as the case may be, and vice versa, and references to persons shall include firms and Corporations.

### **Article 35 - Nominations Committee**

- 35.1 The Nominations Committee will be composed of the Immediate Past President, President and three current directors, with two years remaining in their post as director, with the Immediate Past President as Chairman.

- 35.2 The Nominations Committee will ensure that a slate of candidates consisting of at least one candidate each for the office of President, 1st Vice President and 2nd Vice President who will stand for election at the Annual General Meeting.
- 35.3 The Nominations Committee will ensure that a slate of candidates (minimum of nine) for Directors will stand for election at the Annual General Meeting.
- 35.4 The Nominations Committee will ensure that anyone wishing to become or stand as a director and cannot be present at the Annual General Meeting have a signed affidavit, by that individual as to their intent, at the Annual General Meeting, without this document an absent nominee's name will be withdrawn from the ballot

### **Article 36 - Committee**

- 36.1 A Committee made up of the Past President, President, 1st Vice President, 2nd Vice President, Secretary, and Treasurer will handle, review and propose all amendments to the St. Marys Minor Hockey Association's By-Laws & Constitution
- 36.2 Member proposals and amendments must be submitted to the above Committee in writing.
- 36.3 The Committee will bring forward all proposed amendments by members.
- 36.4 The Committee may or may not recommend said proposed amendments.

By-law 1 was passed by the board of directors on the 13th day of April, 1989.

Amendment to By-law 1 passed by the board of directors on the 7 day of May 1998.

Amendment to By- Law 1 to add Article 45 was passed by the board of directors on the 16th day of May, 2002.

Amendments to Articles 14, 15, 20, 22, 23, and 40 of By-law 1 were passed by the board of directors on the 15 day of May 2003.

Amendments to Articles 14, 15, 18, and 20 of By-law 1 were passed by the board of directors on the 19th day of May, 2004. Numerical order of Articles changed commencing at number 22 due to 4 new positions within the association.

Amendments to Article 18 of By-law 1 were passed by the board of directors on the 18th day of May, 2005.

Amendments to Article 44 of By-law 1 were passed by the board of directors on the 15th day of May, 2006.

Amendments to Articles 6, 30, 32, 35, 36, 41, 47 of By-law 1 and deletion of Articles 19, 21, 22, 23, 24, 25, 26, 43, 44, 45, 48 (for inclusion in new Policies & Procedures Manual) were passed by the board of directors on the 15th day of May, 2007. Articles renumbered to reflect deletions

Amendments to Article 25 and deletion of Article 19 were passed by a majority of votes cast at a general membership meeting on the 6<sup>th</sup> day of September, 2007. Articles renumbered to reflect deletion.

Amendments to all Articles, to introduce paragraph numbering and editorial changes for clarification without changing meaning, were passed by a majority of votes cast at a general membership meeting on the 5th day of June, 2008.

Amendments to Articles 12.3, 18.2, 18.3 and 24.8 were passed by a majority of votes cast at a general membership meeting on the 12<sup>th</sup> day of May, 2009.

Amendments to Article 36.1 were passed by a majority of votes cast at a general membership meeting on the 3<sup>rd</sup> day of August, 2010.

Amendments to Article 3.2 and 18.10 were passed by a majority of votes cast at the Annual General Meeting of the membership on the 11<sup>th</sup> day of May, 2011.

Amendments to Article 31 pg. 17 by removal of 31.3 Notice of the Bylaw/Constitution were passed by a majority of votes cast at a general membership meeting on the 1<sup>st</sup> day of October 1, 2019.

Amendment that Article 28.2 of the bylaws be rewritten as “ The Executive will review the annual financial statement(s) before the AGM and report back to the membership at the AGM.” Passed by a majority of votes cast at a general membership meeting on the 3<sup>rd</sup> day of December, 2019.

Amendment to Article 12.4 to read “In order to be elected the President of SMMHA, a person must have served as a Director for 2 full years” passed by a majority of votes cast at a general membership meeting on the 4<sup>th</sup> day of February, 2020.

Amendment to Article 12.3 to read “The President, 1st Vice President, 2nd Vice President, Secretary, and Treasurer shall be elected at the AGM (Annual Gen. Meeting) by the membership, or a meeting of the Directors/membership thereafter where they were elected” passed by a majority of votes cast at a general membership meeting on the 4<sup>th</sup> day of February, 2020.

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PRESIDENT

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SECRETARY